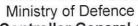
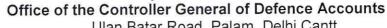
Government of India





Ulan Batar Road, Palam, Delhi Cantt

Tel: 011-25674536

No. AN-1/1320/1/XLII

FAX: 011-25674781

To,

Date: - 06/06/2023

All PCsDA/PIFAs/PCA (Fys) CsDA/IFAs (Through CGDA Hqrs website only)

Deputation: IDAS Officers Subject:-

Applications are invited from the willing officers fulfilling the eligibility criteria as brought out in the undermentioned communication, to apply for the ibid post alongwith their bio data, so as to reach the HQrs office through proper channel latest by 16/06/2023.

S No.	Name Advertis			department ence	and	Post ar	nd so	cale	of pa	ay
1.	(Retd),	Chai /03/P	rman, ers	h Arun K Sinha NTRO bearing (R-1)/NTRO/ 023	g No.	(Level	13			pay

Sr. ACGDA (AN)

Copy to: -

EDP Section: -(Local)

For uploading on the CGDA's website.

(Shashi Pratap Singh) Sr. ACGDA (AN)

No. V(A)/16/3/Pers-R1/NTRO/2022 - 18379

Government of India National Technical Research Organisation Block-III, Old JNU Campus, New Delhi-110067

Dated, the 18th October 2022

To

- 1. The Controller of General of Accounts, Mahalekha Niyantrak Bhawan, Ministry of Finance, GPO Complex, Block E, Aviation Colony, INA Colony, New Delhi 110 023.
- The Advisor Cost, O/o the Chief Advisor Cost, Ministry of Finance, 2nd Floor, C- Wing, Lok Nayak Bhawan, Khan Market, New Delhi – 110 003.
- The Assistant Comptroller & Auditor General (P), Office of Comptroller & Auditor General of India, 9 Deen Dayal Uphdyaya Marg, New Delhi – 110 124.
- 4. The Member (Finance), Department of Telecommunications, Sanchar Bhawan, Parliament Street, New Delhi 110 001.
- 5. The Financial Commissioner, Ministry of Railways, Railway Board, Rail Bhawan, New Delhi 110 001.
- The Joint CGDA (Admin), Office of the Controller General of Defence Accounts, Ulan Batar Road, Palam, Delhi Cantt, New Delhi – 110 010.

Sub: Vacancy circular for deputation to the post of Director (Finance) in NTRO.

Sir,

The undersigned is directed to intimate that the applications are invited from the officers of the following services for deputation to the post of Director (Finance) in Level-13 of the pay matrix in NTRO:-

- i. Indian Audit & Accounts Service;
- ii. Indian Civil Accounts Service;
- iii. Indian Cost Accounts Service;
- iv. Indian Defence Accounts Service;
- v. Indian Posts and Telecommunications Accounts and Finance Services;
- vi. Indian Railway Accounts Service.

In addition, Special Allowance @ 20% of Basic Pay will be admissible. No Deputation Duty Allowance will be paid.

- The eligibility criteria for the post of Director (Finance) are as under:-Officers of the Central Government:-
 - (a) (i) holding analogous post on regular basis; or
 - (ii) with five years of regular service in Level-12 of the pay matrix; and
 - (b) possessing the following educational qualification and experience: -
 - (i) Bachelor's degree from a recognized university; and
 - (ii) ten years' experience in finance / budgeting / accounts.

Note-1: The period of deputation including the period of deputation in another ex-cadre post held immediately preceding this appointment in the same or some other organization/department of the Central Government shall ordinarily not exceed five years.

Note-2: The maximum age limit for appointment on deputation shall be not exceeding fifty-six years as on the closing date of receipt of application.

- 3. The terms and conditions of deputation will be governed by the DoP&T O.M. No. 6/8/2009-Estt.(Pay-II) dated 17.06.2010 as amended from time to time.
- 4. It is requested that the above mentioned recruitment notice may please be widely circulated amongst the eligible officers of your Organization/Department. The applications duly filled by willing and eligible officers in prescribed pro forma (Annexure-I) with Certification by Employer/Cadre Controlling Authority (Annexure-II) may be forwarded through proper channel along with attested photocopies of APARs for the last 05 years so as to reach on the following address:

Director (Establishment)
National Technical Research Organisation
Block-III, Old JNU Campus
New Delhi - 110067

5. The last date for receipt of application is 45 days from the date of issue of this recruitment notice. The recruitment notice is also being uploaded in the **ntro.gov.in** website. The extension of last date of receipt of application, if any, will be notified / uploaded in the said website.

Encls: Annexure I and II.

(N C Bhuyan)

Yours faithfully,

Deputy Director (R)

ANNEXURE-I

BIO-DATA/CURRICULUM VITAE PROFORMA

For the post of Director (Finance) on DEPUTATION BASIS

(Please affix a recent passport size colour photograph)

Ref	ference No:V(A)/16/3/Pers-R1/NTRO/2022	Post applied for: Director (Finance)
1.	Name and Address	
	(in Block Letters)	
		d d
		*
	Contact No :	
	Email ID :	8
2.	Date of Birth (in Christian era)	
۷.	Bate of Birth (in official ora)	, A
3.	i) Date of entry into Government service	
٥.	1) Date of citaly into dovornment dorvide	
	ii) Date of retirement under Central/State	
	Government Rules	
1	Educational Qualifications	
4.	Luucational Qualifications	
5.	Whether Education and other qualification required for	
J.	the post are satisfied. (If any qualification has been	
	treated as equivalent to the one prescribed in the	=
	Rules, state the authority for the same)	
		Qualifications/experience possessed by the
	Qualifications/Experience required as mentioned in	officer (to be mentioned by the applicant
	the advertisement/vacancy circular	Officer (to be mentioned by the approant
	•	clearly)
	•	clearly)
	Essential	clearly) Essential
	•	
	Essential	
	•	
	Essential	
	Officers of the Central Government:- (a)	
	Officers of the Central Government:- (a) (i) holding analogous post on regular basis or	
	Officers of the Central Government:- (a)	
	Officers of the Central Government:- (a) (i) holding analogous post on regular basis or	
	Essential Officers of the Central Government:- (a) (i) holding analogous post on regular basis or (ii) with five years of regular service in Level-12 of	
	Essential Officers of the Central Government:- (a) (i) holding analogous post on regular basis or (ii) with five years of regular service in Level-12 of the pay matrix; and	
	Essential Officers of the Central Government:- (a) (i) holding analogous post on regular basis or (ii) with five years of regular service in Level-12 of the pay matrix; and (b) possessing the following educational	
	Essential Officers of the Central Government:- (a) (i) holding analogous post on regular basis or (ii) with five years of regular service in Level-12 of the pay matrix; and (b) possessing the following educational qualification and experience: -	
	Essential Officers of the Central Government:- (a) (i) holding analogous post on regular basis or (ii) with five years of regular service in Level-12 of the pay matrix; and (b) possessing the following educational qualification and experience: - (i) Bachelor's degree from a recognized	
	Officers of the Central Government:- (a) (i) holding analogous post on regular basis or (ii) with five years of regular service in Level-12 of the pay matrix; and (b) possessing the following educational qualification and experience: -	
	Essential Officers of the Central Government:- (a) (i) holding analogous post on regular basis or (ii) with five years of regular service in Level-12 of the pay matrix; and (b) possessing the following educational qualification and experience: - (i) Bachelor's degree from a recognized university; and	
	Essential Officers of the Central Government:- (a) (i) holding analogous post on regular basis or (ii) with five years of regular service in Level-12 of the pay matrix; and (b) possessing the following educational qualification and experience: - (i) Bachelor's degree from a recognized university; and (ii) ten years' experience in finance / budgeting /	
	Essential Officers of the Central Government:- (a) (i) holding analogous post on regular basis or (ii) with five years of regular service in Level-12 of the pay matrix; and (b) possessing the following educational qualification and experience: - (i) Bachelor's degree from a recognized university; and	
	Essential Officers of the Central Government:- (a) (i) holding analogous post on regular basis or (ii) with five years of regular service in Level-12 of the pay matrix; and (b) possessing the following educational qualification and experience: - (i) Bachelor's degree from a recognized university; and (ii) ten years' experience in finance / budgeting /	
	Essential Officers of the Central Government:- (a) (i) holding analogous post on regular basis or (ii) with five years of regular service in Level-12 of the pay matrix; and (b) possessing the following educational qualification and experience: - (i) Bachelor's degree from a recognized university; and (ii) ten years' experience in finance / budgeting /	

6.	Please state clear entries made by requisite Essential experience of the p	you above, al Qualificatio oost.	you meet the ns and work					
	Note: Borrowing relevant Essentia the Bio-data) with	Department al Qualification reference to	ns/Work experient the post applied	ence posses: d.	ses by the C	andid	ews confirming the late (as indicated in	
7.	Details of Employment, in chronological order, Enclose a separate sheet duly <u>authenticated by your signature</u> , if the space below is insufficient.							
	Office/institution	Post held on regular basis	From	То	Level in the Pay Matrix of the post held on regular basis			
	÷.							
shou be m	*Important: Level in the Pay Matrix granted under ACP/MACP are personal to the officer and therefore, should not be mentioned in the above table. Only Level in the Pay Matrix of the post held on regular basis to be mentioned therein. Details of ACP/MACP with present Level in the Pay Matrix where such benefits have been drawn by the Candidate, may be indicated as below:							
Office/institution Level in the Pay Matrix under ACP/MACP Scheme					From To		То	
8.	Nature of present employment i.e. Ad hoc or Temporary or Quasi-Permanent or permanent							
9.								
	a) The date of initial appointment b) Period of appointment on deputation/contract.		office/orgai	office/organisation to pa which the applicant su) Name of the post and ay of the post held in ubstantive capacity in he parent organisation.		
					17			
	Note: In case of officers already on deputation, the applications of such officers should be forwarded by the parent cadre/Department along with Cadre Clearance, Vigilance Clearance and Integrity certificate. Note: Information under Column 9(c) & (d) above must be given in all cases where a person is holding a post on deputation outside the cadre/organisation							

10.	If any post held on Deputation in the past by the applicant, date of return from the last deputation and other details					
11.	Additional details about present employment: Please state whether working under (indicate the name of your employer against the relevant column) a) Central Government b) State Government c) Autonomous Organisation d) Government Undertaking e) Universities f) Others				ų.	
12.	Please state whether you are working in the same department and are in the feeder grade or feeder to feeder grade.				·	
13.	Are you in revised Scale of Pay? If yes, give the date from which the revision took place and also indicate the pre-revised scale.					
14.	Total emoluments per month n	iow drav	wn.			
	Basic Pay		L	evel	in the Pay Matrix	Total Emoluments
15.	In case the applicant belongs to an organisation scale, the latest salary issued by the organisation s					
	Basic Pay with Level of Pay Matrix and rate of increment Dearness Pay / Interest Pay Matrix and rate of Allowances etc., (whereast page 14 and 15 and			ner	Total emoluments	
16.	(A) Additional information, if any, relevant					
	the post you applied for in support of yo suitability for the post.					
	(This among other things may provide					
	information with regard to (i) addition academic qualification (ii) professional training					
	and (iii) work experience over and above					
	prescribed in the Vacanc					
	Circular/Advertisement) (Note: Enclose a separate sheet duly signed				e	
	if the space is insufficien		, ,	•		

{Director (Finance)} Page 4 of 5

	(B) Achievements:	
	The candidates are requested to indicate	
	information with regard to:	
	(i) Research publications and reports and	
	special projects	
	(ii) Awards/Scholarships/Official Appreciation	
	(iii) Affiliation with the professional	
	bodies/institutions/societies and;	
	(iv) Patents registered in own name or achieved	
	for the organisation	
	(iv) Any research /innovative measure involving	
	official recognition (vi) any other information.	
	(Note: Enclose a separate sheet duly signed,	
	if the space is insufficient)	
	I have carefully gone through the vacancy circu	lar/advertisement and I am well aware that the
inforn	nation furnished in the Bio data / Curriculum Vitae	duly supported by the documents in respect of
Esse	ntial Qualification/ Work Experience submitted by me w	ill also be assessed by the Selection Committee at
	me of selection for the post. The information / details	
my kr	nowledge and no material fact having a bearing on my	selection has been suppressed / withheld.

		(Signature of the candidate)
Date		
	Address	

ANNEXURE-II

Certification by the Employer/Cadre Controlling Authority

The information/details provided in the above application by the applicant are true and correct as per the facts available on records. He/she possesses educational qualifications and experience mentioned in the vacancy circular. If selected, he/she will be relieved immediately.

2.	Also certified that:
i)	There is no vigilance or disciplinary case pending/contemplated against Shri/Smt
ii)	His/ Her integrity is certified.
iii)	His/ Her APAR dossier in original is enclosed/photocopies of the APARs for the last 5 years duly attested by an officer of the rank of Under Secretary of the Govt. of India or above are enclosed.
iv)	No major/ minor penalty has been imposed on him/her during the last 10 years Or A list of major/ minor penalties imposed on him/her during the last 10 years is enclosed (as the case may be).
	Countersigned
	(Employer/Cadre Controlling Authority with Seal)